



Irthington Village School
Irthington
Nr Carlisle
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<http://www.irthingtonvillage.cumbria.sch.uk/>
Headteacher Lynn Harrison

Information for families new to Irthington School

Administration

- Please inform the office of any change of address, telephone number or emergency details immediately.
- Please telephone the school on each morning of absence of your child.
- The Headteacher cannot authorise holidays in term time. Please do not book family holidays during term time.
- Medicines should not be brought in to school but in certain circumstances a medicine form may be completed and staff will administer medicines such as antibiotics under parental authorisation.
- If your child has a medical condition please complete the Care Plan and return to school.

School Day

- Pupils must be in class for 8.55am ready to start the day and should be dropped off at the classroom door. School doors open at 8.40am. If you are late please bring your child to the office to be signed in.
- There is a school bus service, which picks up from Laversdale, Newtown and Irthington. See transport form and shared expectations for further information. However, we would recommend that you do not use the bus service initially. Previous experience has shown us that travelling on the school bus for very young children can cause a disruption to the way in which they settle into school.
- If you need to take your child out of school for medical appointments, then please sign the child out at the office.
- School finishes at 3.30pm. Parents should wait outside the classroom by the decked area until the class teacher sends your child out to you.

- If your child is to be picked up by another adult, school must be informed at the beginning of the school day. This person must be named on the 'collection of children' form.
- All pupils are expected to wear full school uniform and school shoes/sandals.
- Named PE kit (indoors and outdoors) should be left in school all week.
- Clearly named Wellington boots and spare underwear, socks and trousers/tracksuit are essential to have in school as these items allow us to make full use of the field for more of the year.
- It is expected that children will read at home most nights, please help us by recording all reading in your child's reading record.

Fruit and Snacks

- In addition to free school meals, all children under the age of 7 receive a piece of fruit everyday free of charge.
- In addition to the free fruit school has a healthy snack available at morning break. We sell rich teas, plain digestive biscuits and crackers.
- Biscuits cost 4p each. If you would like your child to have snack please send in a small amount of money in a clearly named purse or wallet which will be stored safely in the classrooms. Please note that children do not have to have snack if you would prefer them not to.
- All children under the age of 5 are entitled to receive milk every day free of charge. The term after a 5th birthday milk must be paid for. School will automatically register your child to receive free milk.
- Filtered and chilled water is available to all pupils throughout the day. Children will need to bring a named water bottle from home which can be kept in school.

Health and safety

- No jewellery is to be worn by pupils. Ear studs may be worn, but must be removed for all PE lessons.
- No smoking is permitted anywhere on the school site.
- Chewing gum is not allowed on the school site.
- Dogs are not allowed on the school site